



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 19TH APRIL 2022 AT 8.35PM AT LONGWICK VILLAGE HALL

Due to the Annual Parish Meeting running overtime the Parish Council Meeting Started at 8.35pm.

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Jane Rogers, Richard Myers, Rolf van Apeldoorn, Alex Barter and Roger Wilkes
Tracey Martin (Clerk)

1. **WELCOME AND APOLOGIES FOR ABSENCE:** Cllr McPherson welcomed all to the meeting
2. **APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 15TH MARCH 2022:**
Approved by all Councillors.
3. **DECLARATIONS OF INTEREST:** None
4. **UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS:**
 - a. The Buckinghamshire Councillors had provided an update and answered questions within the Annual Parish Meeting therefore no further update required.
5. **TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:** None
6. **TO RECEIVE AN UPDATE ON KISSING GATES**
 - a. Cllr Richards stated that the kissing gate on footpath 16 has been completed today and this item can now be removed from future agendas.
 - b. Discussions were had on the broken stile and dangerous bridge over the stream which enters onto the playing field. The Clerk confirmed that both issues had been reported to Rights of Way. Clerk to follow up as to when action will be taken.
Action: Clerk
7. **PLANNING**

The following new applications were reviewed and discussed:

22/05569/FUL: Conifers Longwick Road Longwick: No comment to make submitted
22/05653/FUL: Waterspring House Meadle Village Road Meadle: No comment to make submitted
22/05689/LBC: Waterspring House Meadle Village Road Meadle: No comment to make submitted
22/05612/FUL: Orchard Farm Meadle Village Road Meadle: No comment to make submitted
22/05584/LBC: Orchard Farm Meadle Village Road Meadle: No comment to make submitted
22/05815/FUL: 26 Wayfarers End Longwick: No comment to make submitted

The following applications status has changed:

22/05577/MINAMD: Hill View Longwick Road Longwick: Application Permitted
22/05187/FUL: 4 Lower Icknield Way Longwick: Application Permitted
22/05273/ADV: Chadwell Hill Farm Lower Icknield Way Longwick: Application Permitted
21/06286/REM: Land to The South of Rose Farm Thame Road: Application Permitted

A concern was raised with the development at Rose Farm which has changed builders to Miller Homes and whether they are aware of the Parish Council's lighting policy which is within the Neighbourhood Plan. Cllr McPherson stated that the Risborough Ward Councillors are attempting to arrange a meeting with Miller Homes and will ask for this to be discussed.
Action: Cllr McPherson
8. **TO RECEIVE AN UPDATE ON JUBILEE CELEBRATIONS:**
 - a. Cllr McPherson reported that a meeting is scheduled of the Jubilee Working Group for Tuesday 26th April so there will be an update at the next Parish Council meeting.
9. **TO RECEIVE AN UPDATE ON TRAFFIC CALMING PROJECT:**
 - a. Cllr McPherson reported that a meeting is scheduled with the Risborough Ward Councillors to discuss proposals. Once this has taken place a meeting will be arranged with the Buckinghamshire Cabinet Member for Transport.



*Longwick-cum-Ilmer
Parish Council*

10. TO NOTE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET

The following payments were presented for approval.

Payee	Net	VAT	Gross	Comment
Tracey Martin	£591.97		£591.97	Salary plus backpay
Tracey Martin	£112.22		£112.22	Mobile Top up, Home Allowance, Jubilee Costs
Longwick School	£35,000.00		£35,000.00	Grant
DCK Payroll Solutions	£25.00	£5.00	£30.00	Payroll Processing March
HMRC	£47.40		£47.40	PAYE
Shield Management	£143.00	£28.60	£171.60	Bin Emptying
Print Now	£531.00		£531.00	Printing newsletter and leaflets
BMKALC	£45.00		£45.00	S106 & CIL Training
Wel Medical	£425.00	£85.00	£510.00	Defib Cabinet
JSG Handyman	£571.00	£571.00		Village entry gate, treating Noticeboard, garage roof repairs
The Clerk also reported the below invoice for payment which had been received after the agenda has been circulated.				
Orchard View Farm	£35.40	£2.08	£37.48	Hire of mtg room & refreshments
Total	£37,526.99	£120.68	£37,647.67	

The following invoices have been already been paid as previously approved

Robert Kirby	£14,585.83	£2,917.17	£17,503.00	2 nd stage payment
Robert Kirby	£14,585.83	£2,917.17	£17,503.00	3 rd stage payment

All payments were approved.

11. TO APPROVE THE APPOINTMENT OF EVERYTHING FIGURES FOR MONTHLY PAYROLL:

- a. All Councillors were in favour of approving

12. TO APPROVE THE QUOTE FROM SCRIBE TO MOVE FROM EXCEL ACCOUNTS TO ONLINE:

- a. Discussions were had and all Councillors were in favour of approving Scribe at an annual cost of £288 plus VAT and an initial set up fee of £197. Clerk to arrange.

Action: Clerk

13. TO DECIDE WHETHER TO PURCHASE PICNIC BENCHES FOR THE PLAYGROUND AS RECOMMENDED BY SCHOOL PUPILS:

- a. Discussions were had on whether picnic benches were required and where they would be placed. A vote was taken and the majority of Councillors were in favour of approving the purchase of three benches from Futurform at a cost of £1290 plus VAT. It was also approved to allocate £500 for the installation and supply of paving slabs.

14. TO AGREE TO PARTNER WITH THE NORTH WEST CHILTERN COMMUNITY BOARDS TO ESTABLISH A GROW TO EAT PROJECT AND EVENTUALLY FOR THE PARISH COUNCIL TO ADOPT THE INITIATIVE:

- a. Cllr McPherson reported that land had been found at Orchard View Farm and initially everything will be funded by the North West Chilterns Community Board and the ongoing cost in two-three years for the Parish Council would be the purchase of seeds. Cllr McPherson asked Councillors if they would be happy for the Parish Council logo to be used on an advert looking for a volunteer gardener for the initiative. Questions were raised on who would obtain the insurance and whether DBS checks would be required. A vote was taken and all Councillors were in favour of the initiative in principle and are happy for the Parish Council logo to be used in conjunction with the North West Chiltern Community Board to look for a volunteer gardener.



*Longwick-cum-Ilmer
Parish Council*

- 15. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL**
- a. The Clerk stated that correspondence had been received from NALC asking for any issues which the Parish Council would like the Committee to raise. No issues were raised so nothing to report.
 - b. The Clerk reported that a request had been received from a hirer of the Village Hall requesting the use of the Playing Field on the 25th June 22. Councillors approved the request.
- 16.** The Clerk had received correspondence from a resident who had raised concerns regarding the anti-social behaviour of some children on the playing fields who were seen climbing on the roof of the pagoda. The same resident had also requested that the Parish Council send a reminder about music and electric scooters. Discussions were had and all Councillors felt that there was no action required.
- 17. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:** None attended
- 18. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING:** Agenda items to be emailed to the Clerk.
- 19. DATE OF NEXT MEETING – The Annual Meeting of the Council will be held on 17th May 2022 at Longwick Village Hall starting at 7.30pm.**

There being no further business the meeting closed at 9.50pm

Chair..... Date.....